

## Transitional Shelter Program Internship

**Position Title:** Transitional Shelter Program Intern

**Project Timeline:** 2018-2019 Academic Year 7-9+months  
15-25 hours per week Monday-Friday  
*\*Flexible hours between 9 AM- 9 PM*



CENTER FOR THE  
PACIFIC ASIAN FAMILY

**CPAF's Mission:** To build healthy and safe communities by addressing the root causes and the consequences of family violence and violence against women. CPAF is committed to meeting the specific cultural and linguistic needs of Asian Pacific Islander women and their families.

**Transitional Program:** CPAF's Transitional Shelter Program provides long-term housing for clients transitioning from our emergency shelter and in search of permanent housing. Our TS program allows clients to continue processing their past trauma and to build a safe and healthy environment for their family. At our transitional shelter, clients continue to receive para-professional counseling, case management supportive services, and education through our women and children's programs.

As part of the TS program team, the TS Program Intern will develop practical experience and training in domestic and sexual violence, crisis-intervention, family counseling, child development, and trauma informed care.

→ Training:

- i. TS Interns will be required to complete the state mandated training for Domestic Violence and Sexual Assault. This 65-hour training will be provided by CPAF.
- ii. Program orientations at all sites will also be provided to familiarize interns with the policies and procedures of our organization.
- iii. Training will also occur on a team level wherein interns will learn how the programs at the Transitional Shelter run and integrate their own education and experiences into their role as an intern.

→ Practical Experience

- i. TS interns gain experience working with the women and children at our shelters and will gain understanding of the impact of trauma on women and children, as well as recognize child development patterns.
- ii. TS interns will practice trauma informed care, and identify the cultural complexities of working with different types of populations/demographics.

→ Program Development

- i. TS interns will develop programs for women to support their needs and to help clients self-advocate and to live independent lives.
  1. Program curricula for self-empowerment
  2. Program curricula for self-advocacy
  3. Program curricula for parenting support
- ii. TS interns will also develop programs for children to improve child care development
  1. Program activities that utilize create art as an emotional expression
  2. Program activities that reach milestones in motor skill development

**\*\*\*The purpose of this is to create a sense of ongoing learning, project completion and practical experience gained by the selected candidate over the course of seven-nine months. An internship plan will be created with the assistance of the supervisor and transitional program team in order to ensure a sense of learning and gain by everyone.**

**Requirements:** B.A degree seeking Candidates  
Asian or Pacific Islander language skills desired, but not required.

Interested candidates please send cover letter, resume and application to:  
[volunteer@cpaf.info](mailto:volunteer@cpaf.info)

\*Please note that this is an unpaid internship.

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